



**FAKULTI TEKNOLOGI KEJURUTERAAN ELEKTRIK
DAN ELEKTRONIK
UNIVERSITI TEKNIKAL MALAYSIA MELAKA**

INDUSTRIAL TRAINING REPORT – FACULTY SUPERVISOR (40%)
(To be filled by faculty supervisor and submitted during trainee's final week of industrial training)

STUDENT DETAILS

Intern's Name			
Matric Number		Program	
Company's Name			
Department			
Industry Supervisor's Name			
Industry Supervisor's Phone Number			
Industry Supervisor's Email			

EVALUATION (CLO1, PLO1)

1. Abstract

Abstract is complete with information such as industrial training location, training scope and results, and industrial training objectives are achieved. <i>Abstrak lengkap dengan maklumat seperti tempat latihan industri, bidang kerja dan hasil kerja semasa latihan industri dan memenuhi objektif latihan industri.</i>	2
Abstract is incomplete and the industrial training objectives are not achieved. <i>Abstrak tidak lengkap dan tidak memenuhi objektif latihan industri.</i>	1
No abstract. <i>Tiada abstrak.</i>	0

2. Introduction

Comprehensive introduction regarding the background of the company, the organizational structure, core business, as well as industrial training's objectives and scope. <i>Pengenalan yang komprehensif berkenaan latar belakang syarikat, struktur organisasi, teras perniagaan (produk /servis), objektif dan skop latihan industri.</i>	3
Brief introduction regarding the background of the company, the organizational structure, core business, as well as industrial training's objectives and scope. <i>Pengenalan yang ringkas berkenaan latar belakang syarikat, struktur organisasi, teras perniagaan (produk /servis), objektif dan skop latihan industri.</i>	2
Incomplete introduction. Some major points are not reported. <i>Pengenalan yang tidak sempurna. Ada perkara yang tidak dilaporkan.</i>	1
No introduction. <i>Tiada pengenalan.</i>	0

3. Depth of Technical Knowledge – (SK1, SK2, SK3, SP1)

Excellent in demonstrating technical knowledge and technical skills. Cemerlang dalam menunjukkan pengetahuan teknikal dan kemahiran teknikal	5
Good in demonstrating technical knowledge and technical skills. <i>Baik dalam menunjukkan pengetahuan teknikal dan kemahiran teknikal.</i>	4
Satisfactory in demonstrating technical knowledge and technical skills. <i>Baik dalam menunjukkan pengetahuan teknikal dan kemahiran teknikal.</i>	3
Satisfactory in demonstrating technical knowledge but lack of technical explanation. <i>Baik dalam menunjukkan pengetahuan teknikal tetapi kurang penerangan teknikal.</i>	2
Capable in demonstrating technical knowledge but unable to elaborate. <i>Berupaya menunjukkan pengetahuan teknikal namun tidak mampu memberi huraian.</i>	1
Not capable of demonstrating technical knowledge. <i>Tidak mampu untuk mendemonstrasikan kebolehan & pengetahuan teknikal.</i>	0

4. Training Task or Project – (SK4, SP4)

<p>Task / project is stated clearly in detail. Correct problem-solving tools are used and task / project results are clearly stated.</p> <p><i>Pernyataan tugasan / projek dihuraikan secara terperinci. Kaedah perlaksanaan dan teknik penyelesaian masalah yang tepat serta hasil tugasan / projek dinyatakan dengan jelas.</i></p>	5
<p>Task / project is stated clearly in detail. Problem solving tools used are less appropriate, but task / project results are clearly stated.</p> <p><i>Pernyataan tugasan / projek dihuraikan secara terperinci. Kaedah perlaksanaan dan teknik penyelesaian masalah kurang sesuai tetapi hasil tugasan / projek dinyatakan dengan jelas.</i></p>	4
<p>Task / project is satisfactorily stated. Problem solving tools used are less appropriate and task / project results are clearly stated.</p> <p><i>Pernyataan tugasan / projek yang dihurai memuaskan. Kaedah perlaksanaan dan teknik penyelesaian masalah kurang sesuai dan hasil tugasan / projek dinyatakan dengan jelas.</i></p>	3
<p>Task / project is satisfactorily stated. Problem solving tools used are less appropriate and task / project results are not stated.</p> <p><i>Pernyataan tugasan / projek yang dihurai memuaskan. Kaedah perlaksanaan dan teknik penyelesaian masalah kurang sesuai serta hasil tugasan / projek tidak dinyatakan.</i></p>	2
<p>Task / project is inadequately stated. Problem solving tools used are less appropriate and task / project results are not stated.</p> <p><i>Pernyataan tugasan / projek yang dihurai kurang memuaskan. Kaedah perlaksanaan dan teknik penyelesaian masalah kurang sesuai serta hasil tugasan / projek tidak dinyatakan.</i></p>	1
<p>Training task is not clear reported and is not understandable.</p> <p><i>Laporan tugasan latihan tidak jelas / sukar difahami.</i></p>	0

5. Extent of Applicable Codes – (SK6, SP5)

<p>Actively identify and apply good engineering skills to address part of problems that did not fully fall under any specific standards, codes, or codified engineering practices.</p> <p><i>Mengenalpasti dan mengaplikasi kemahiran kejuruteraan yang baik secara aktif untuk menangani sebahagian daripada masalah yang tidak sepenuhnya berada di bawah piawai tertentu, kod atau amalan kejuruteraan yang telah dikodkan.</i></p>	4
<p>Actively applying good engineering skills to address part of problems that did not fully fall under any specific standards, codes, or codified engineering practices.</p> <p><i>Mengaplikasi kemahiran kejuruteraan yang baik secara aktif untuk menangani sebahagian daripada masalah yang tidak sepenuhnya berada di bawah piawai tertentu, kod atau amalan kejuruteraan yang telah dikodkan.</i></p>	3
<p>At ease at applying good engineering skills to address part of problems that did not fully fall under any specific standards, codes, or codified engineering practices.</p> <p><i>Mengaplikasi kemahiran kejuruteraan yang baik untuk menangani sebahagian daripada masalah yang tidak sepenuhnya berada di bawah piawai tertentu, kod atau amalan kejuruteraan yang telah dikodkan.</i></p>	2
<p>Able to apply good engineering skills to address part of problems that did not fully fall under specific standards, codes, or codified engineering practices but with guidance.</p> <p><i>Mampu mengaplikasi kemahiran kejuruteraan yang baik untuk menangani sebahagian daripada masalah yang tidak sepenuhnya berada di bawah piawai tertentu, kod atau amalan kejuruteraan yang telah dikodkan tetapi dengan bantuan bimbingan.</i></p>	1
<p>Not able to apply good engineering skills to address any part of problems that did not fully fall under any specific standards, codes, or codified engineering practices.</p> <p><i>Tidak berupaya mengaplikasi kemahiran kejuruteraan yang baik untuk menangani mana-mana bahagian daripada masalah yang tidak sepenuhnya berada di bawah piawai tertentu, kod atau amalan kejuruteraan yang telah dikodkan.</i></p>	0

6. Conclusion and Suggestion

<p>Skill and knowledge gained from industrial training and student's contribution towards organization are clearly stated. Student suggests for improvement.</p> <p><i>Kemahiran dan pengetahuan yang diperolehi daripada latihan industri serta sumbangan pelajar kepada organisasi dinyatakan dengan jelas. Pelajar memberi cadangan penambahbaikan.</i></p>	3
<p>Skill and knowledge gained from industrial training and student's contribution towards organization are not clearly stated. Student suggests for improvement.</p> <p><i>Kemahiran dan pengetahuan yang diperolehi daripada latihan industri serta sumbangan pelajar kepada organisasi tidak dinyatakan dengan jelas. Pelajar memberi cadangan penambahbaikan.</i></p>	2
<p>Skill and knowledge gained from industrial training and student's contribution towards organization are not clearly stated. Student did not suggest any improvement.</p> <p><i>Kemahiran dan pengetahuan yang diperolehi daripada latihan industri serta sumbangan pelajar kepada organisasi tidak dinyatakan dengan jelas dan tiada cadangan penambahbaikan.</i></p>	1
<p>Skill and knowledge gained are not stated and student did not suggest any improvement.</p> <p><i>Kemahiran dan pengetahuan yang diperolehi tidak dinyatakan dan tiada cadangan penambahbaikan.</i></p>	0

7. Format and Writing

<p>Report is very clear, and sentences are easy to understand. Minor grammatical errors. Report is well structured and follows standard format.</p> <p><i>Laporan ditulis secara jelas dan ayat mudah difahami. Sedikit kesalahan tatabahasa . Laporan berstruktur baik dan mengikut format diberikan.</i></p>	3
<p>Report is well written but occasionally some points are not easy to understand. Some grammatical errors present. Standard format is used.</p> <p><i>Laporan ditulis dengan baik tetapi sekali-sekala beberapa kenyataan tidak mudah faham. Beberapa kesalahan tatabahasa hadir. Mematuhi standard diberikan.</i></p>	2
<p>Report is not well written with many grammatical errors. Some of the standard format is not followed.</p> <p><i>Laporan tidak ditulis dengan baik dengan banyak kesalahan tatabahasa. Sebahagian format yang disediakan tidak diikuti.</i></p>	1
<p>Report is too difficult to understand with lots of grammatical error presented and standard format is not followed.</p> <p><i>Laporan terlalu sukar difahami dengan terlalu banyak kesalahan tatabahasa dan format standard tidak diikuti.</i></p>	0

Total = (/ 25)

Comments:

Evaluated by:

Date:

(_____)

Faculty Supervisor Name:

Company stamp:

For reference:

Knowledge Profile (SK)	
SK1	Natural Science
SK2	Mathematics
SK3	Engineering Fundamentals
SK4	Engineering Specialist Knowledge
SK5	Engineering Design
SK6	Engineering Technologies
SK7	Comprehension of the role of technology
SK8	Technological Literature
Broadly Defined Engineering Problems (SP)	
SP1	Depth of Knowledge Required
SP2	Range of conflicting requirements
SP3	Depth of analysis required
SP4	Familiarity of issues
SP5	Extent of applicable codes
SP6	Extent of stakeholder involvement & level of conflicting requirements
SP7	Interdependence
Broadly Defined Engineering Activities (TA)	
TA1	Range of Resources
TA2	Level of Interactions
TA3	Innovation
TA4	Consequences to Society & the Environment
TA5	Familiarity